



Peninsula Community Pickleball Club Notice of Annual General Meeting

The following is notice of an Annual General Meeting to be held by the Peninsula Community Pickleball Club (PCPC).

Date of Meeting: **October 3, 2026**

Location of Meeting: **676 Kittyhawk Royal Canadian Air Cadet Squadron,
1979 Dehavilland Way, Sidney, BC V8L 5V5**

Time of Meeting: **10:45 AM PT**

The purpose of the meeting will be to conduct general business.

PCPC 2026 Annual General Meeting Agenda

- A. Announce Chair of the Annual General Meeting.
- B. Determine that there is a quorum (5% of voting members = 14 members)
- C. Approve the agenda (majority vote)
- D. Approve the minutes from the prior general meeting. See, <https://communitypickleballclub.org/wp-content/uploads/2025/06/AGM-2025Minutes.pdf> (majority vote.)
- E. Directors' report on the financial statements of the Society for the previous financial year;
- F. Receive any other reports of Directors' activities and decisions since the previous annual general meeting.

- G. Election for Board members. Garry Hague, Teresa Salamone (majority vote.)
- H. Approve Special Resolutions. (2/3 vote of voting members = 9 votes.)
- I. Adjourn meeting (majority vote.)

Note: if you are unable to attend the PCPC AGM, you are encouraged to designate a Proxy Holder under the following conditions:

1. You must appoint a proxy holder. The appointment:
 - a) must be made by a member in good standing;
 - b) must be in writing and include the name of the person **assigning** the proxy, in other words, YOUR NAME;
 - c) must be made to a member in good standing;
 - d) will be good only for the meeting for which the proxy is issued; and
 - e) may be revoked at any time.
2. Unless limited in the appointment, a proxy holder stands in the place of the voting member appointing the proxy holder. The proxy holder can do anything that the issuing member can do, including propose and second resolutions, participate in the discussion, and vote.
3. The Board will not monitor the vote of the proxy or be responsible to ensure that the proxy holder votes as directed by the member issuing the proxy.

Sample Proxy Form

I _____, hereby appoint _____ as my
Proxy Holder for purposes of attending the PCPC AGM to be held on October
3, 2026. The Proxy Holder is a PCPC member in good standing.

____ This proxy appointment is NOT limited.

____ This proxy appointment is limited in the following way:

Member Signature:

Date:

SPECIAL RESOLUTIONS

To adopt the following amendments to the PCPC Bylaws.

1. Special Resolution #1 – Membership.

Discussion: PCPC is clarifying its membership requirements to comply with Pickleball Canada's rules for insurance coverage. This bylaw amendment describes the membership requirement necessary to preserve our umbrella insurance policy and the rights and obligations of members.

Resolved: To delete the existing Bylaw Part 2 Membership and replace with new Part 2 Membership as follows:

Existing Part 2 Relating to Membership

PART 2 – MEMBERS

Application for membership

2.1 A person may apply to the Board for membership in the Society, and the person becomes a member upon joining PCPC through Pickleball Canada, paying the appropriate fees, signing the Waiver of Liability and Membership Agreement, and agreeing to comply with the Governing Documents.

2.1.a. PCPC will, from time to time, temporarily stop accepting new members as necessary to ensure adequate resources available for existing members.

2.1.b. New members will not be added on a first come first served basis and will be added at the discretion of the Board based on needs and resources of the club.

2.1.c Non members will be allowed to wait list for playing time and if allowed to play, non- members agree to comply with Governing Documents on the same conditions as a member of PCPC.

2.1.d Court time for members and non members will be regulated by the Board and its administrative team based on needs and resources of the club.

Duties of members

2.2 Every member must uphold the constitution of the Society and must comply with these Bylaws and all of the Governing Documents.

2.2.a Members of the PCPC acknowledge that membership in PCPC is a privilege and not a right, and that if you choose to become a member of PCPC you are agreeing to play within the mission and vision of the PCPC as defined in our Governing Documents. Members who seek a different style of play are encouraged to choose other venues to find play opportunities that are more compatible with their personal goals.

2.2.b Member duties include playing to the level of the court, honouring your commitment to reserved play, and playing in a sportsmanlike manner at all times. Upon identifying member behaviour that is not consistent with these and other behaviours as defined in the Governing Documents, the PCPC Board will investigate the behaviour, communicate with the member, and determine whether additional action is required.

Amount of membership dues

2.3 The amount of the annual membership dues, if any, must be determined by the Board.

Member not in good standing

2.4 A member is not in good standing if:

- (a) the member fails to pay the member's annual membership dues, if any, and the member is not in good standing for so long as those dues remain unpaid;
- (b) the member fails, as demonstrated by a majority vote of the Board, to comply with any of the Governing Documents.

Member not in good standing may not vote

2.5 A voting member who is not in good standing

(a) may not vote at a general meeting, and

(b) is deemed not to be a voting member for the purpose of consenting to a resolution of the voting members

Termination of membership if member not in good standing

2.6 A person's membership in the Society is terminated:

(a) immediately if the person fails to pay annual dues on the renewal date; or

(b) is not in good standing for failure to comply with the Governing Documents as determined by a majority vote of the Board.

2.7 If a person's membership is being considered for termination by a vote of the Board, the Board will:

a) send to the member written notice of the proposed discipline or expulsion, including reason, and

b) give the member a reasonable opportunity to make representations to the society respecting the proposed discipline or expulsion.

2.8 A member who has been found not in good standing for failure to pay annual dues may reapply for membership at any time

2.9 Membership will also terminate upon request of a member. No fees will be reimbursed.

New Part 2 Relating to Membership

PART 2 – MEMBERS

Application for membership

2.1 A person may apply to the Board for membership in the Society, and the person becomes a member upon joining Pickleball Canada, Pickleball BC, and PCPC through Pickleball Canada, paying the appropriate fees, signing the Waiver of Liability and Membership Agreement, and agreeing to comply with the Governing Documents.

Classes of membership

2.2. PCPC will have two classes of membership as follows:

2.2.1. PCPC **Public Members** who have the following rights and obligations.

(a) Mandatory membership in Pickleball Canada and Pickleball BC.

(b) Access to organized club play opportunities. (Note: Court time will be regulated by the Board and its Administrative Team based on needs, impacts, and resources of the club.)

(c) Agreement to comply with PCPC Governing Documents as amended from time to time.

(d) A Public Member does not have voting rights.

2.2.2 PCPC **Organized Play Members** who have the following rights and obligations.

(a) Public Member rights and obligations set out in 2.2.1.

(b) Voting rights.

(c) Other rights and obligations as identified from time to time by the PCPC Board.

Managing Membership

2.3 PCPC will, from time to time, temporarily stop accepting new Organized Play Members as necessary to ensure adequate available resources.

2.4. New Organized Play members will not be added on a first come first served basis and will be added at the discretion of the Board based on needs and resources of the club.

Duties of members

2.5 Every member must uphold the constitution of the Society and must comply with these Bylaws and the PCPC Governing Documents as amended from time to time.

2.6 Members of the PCPC acknowledge that membership in PCPC is a privilege and not a right, and that if you choose to become a member of PCPC you are agreeing to play within the mission and vision of the PCPC as defined in our Governing Documents. Members who seek a different style of play are encouraged to choose other venues to find play opportunities that are more compatible with their personal goals.

2.7 Member duties include playing to the level of the court, honouring your commitment to reserved play, and always playing in a sportsmanlike manner. Upon identifying member behaviour that is not consistent with these, and other behaviours as defined in the Governing Documents, the PCPC Board will investigate the behaviour, communicate with the member, and determine whether additional action is required.

Amount of membership dues

2.8 The amount of the annual membership dues, if any, must be determined by the Board.

Member not in good standing

2.9 A member is not in good standing if:

- (a) the member fails to pay the member's annual membership dues, if any, and the member is not in good standing for so long as those dues remain unpaid.
- (b) The member fails to maintain a membership in good standing with Pickleball BC and Pickleball Canada
- (c) the member fails, as demonstrated by a majority vote of the Board, to comply with any of the Governing Documents.

Member not in good standing may not vote

2.10 A voting member who is not in good standing

- (a) may not vote at a general meeting, and
- (b) is deemed not to be a voting member for the purpose of consenting to a resolution of the voting members

Termination of membership if member not in good standing

2.10 A person's membership in the Society is terminated:

- (a) immediately if the person fails to pay required annual dues on the renewal date; or
- (b) immediately if the person fails to maintain a membership in good standing with Pickleball BC and Pickleball Canada.
- (c) is not in good standing for failure to comply with the Governing Documents as determined by a majority vote of the Board.

2.11 If a person's membership is being considered for termination by a vote of the Board, the Board will:

a) send to the member written notice of the proposed discipline or expulsion, including reason, and

b) give the member a reasonable opportunity to make representations to the society respecting the proposed discipline or expulsion.

2.12 A member who has been found not in good standing for failure to pay annual dues may reapply for membership at any time.

2.13 Membership will also terminate upon request of a member. No fees will be reimbursed.

Special Resolution #2 Revise Notice of Meetings

Discussion: Revise the bylaws to make clear that notice of meetings may be sent electronically as set out in the Societies Act.

Resolved: To replace existing Section 3.3 Notice of Special Business with New Section 3.3. Notice of General Meeting as follows:

Existing 3.3 Notice of Special Business

Notice of special business

3.3 A notice of a general meeting must state the nature of any business, other than ordinary business, to be transacted at the meeting in sufficient detail to permit a member receiving the notice to form a reasoned judgment concerning that business.

New Section 3.3

Notice of General Meeting

3.3.1 A notice of a general meeting must state the nature of any business, other than ordinary business, to be transacted at the meeting in sufficient detail to permit a member receiving the notice to form a reasoned judgment concerning that business.

3.3.2 Notice of a general meeting may be sent electronically in accordance with the Societies Act.

Special Resolution #3 – Revise bylaws relating to Directors

Discussion: As new members are added to the PCPC Board of Directors, the process for appointing and election Board Members needs clarifying.

Resolved: Replace existing Part 4 Directors with new Part 4 Directors as follows:

Existing Part 4 Directors

PART 4 – DIRECTORS

Number of directors on Board

4.1 The Society must have no fewer than 3 and no more than 11 directors.

Election or appointment of directors

4.2 At each annual general meeting, the voting members entitled to vote for the election or appointment of directors must elect the Board from a slate of nominees that was included in the notice of the annual general meeting. Each member of the Board of Directors must be elected by a majority vote of the voting members.

The members of the Board of Directors shall, upon election, immediately enter upon the performance of their duties and shall continue in office until their successors shall be duly elected and qualified.

Each member of the Board of Directors shall be a member of the PCPC in good standing and shall hold office for up to a three-year term.

The terms shall be staggered so that at the time of each annual meeting, the terms of at least half of all members of the Board of Directors shall expire. For the first annual general meeting at which the Board of Directors is elected, half of the nominees will serve a two- year term and the other half will serve a three-year term. At the next annual general meetings at which the director's term expires, all nominees to be elected at that annual general meeting will serve a three -year term.

Directors may fill casual vacancy on Board

4.3 The Board may, at any time, appoint a member as a director to fill a vacancy that arises on the Board because of the resignation, death or incapacity of a director during the director's term of office or to increase the number of directors.

Term of appointment of director filling casual vacancy

4.4 Vacancy.

A director appointed by the Board to fill a vacancy ceases to be a director at the end of the unexpired portion of the term of office of the individual whose departure from office created the vacancy

New Part 4 Relating to Directors

PART 4 – DIRECTORS

Number of directors on Board

4.1 The Society must have no fewer than 3 and no more than 11 directors.

Election or appointment of directors

4.2 At each annual general meeting at which Directors are to be elected, the voting members entitled to vote for the election of directors must elect the Board from a slate of nominees that was included in the notice of the annual general meeting. Each member of the Board of Directors must be elected by a majority vote of the voting members.

4.3 The members of the Board of Directors shall, upon election, immediately enter upon the performance of their duties and shall continue in office until their successors shall be duly elected and qualified.

4.4 Each member of the Board of Directors shall be a member of the PCPC in good standing and shall hold office for up to a three-year term. The length of term of each director will be specified by the Board prior to the election and will be included in the notice of election.

4.5 The terms shall be staggered so that at the time of each annual meeting at which Directors are to be elected, the terms of at least one quarter of all members of the Board of Directors shall expire.

4.6. Elections for Directors will be held at an annual general meeting.

Directors may fill vacancy on the Board

4.7 The Board may, at any time, appoint a member as a director to fill a vacancy that arises on the Board because of the resignation, death, or other incapacity or ineffectiveness, as determined by the Board of a Director during the Director's term of office.

4.8. The Board may, at any time, appoint a member as a Director to increase the number of Directors. The Board will assign the appointed Director a term.

Term of appointment of director filling a vacancy

4.9. A director appointed by the Board to fill a vacancy under 4.7 ceases to be a director at the end of the unexpired portion of the term of office of the individual whose departure from office created the vacancy.

Special Resolution #4. Election of Officers

Discussion: Clarify that the Board of Directors will elect officers.

Resolved: To insert new section 6.8 Election of Officers as follows.

New section 6.8

6.8 At the first meeting of the Board holds after each annual general meeting of the Society, the Board will elect, from among its members, a president, a vice president, a secretary and a treasurer. The vote will be by majority vote of members of the Board.